

PUBLIC / TENDER NOTICE

SR. NO.	NAME OF DEPARTMENT/BOARD/CORP./AUTH	NAME OF WORK/NOTICE/TENDER	OPENING DATE CLOSING DATE (TIME)	EMD	WEBSITE OF THE DEPARTMENT	NODAL OFFICER/CONTACT DETAILS/EMAIL	TENDER REF.NO / TENDER NO
I.	HARYANA TOURISM CORPORATION LIMITED	Leasing of space for Swings & Jhullas(Small Size) during 31 st Mango Mla, 2024 at Pinjore	Start Date/Time 21.06.2024 At 9:00 A.M. End Date 26.06.2024 Upto 5.00 PM	EMD: 0.50 lac	haryanaturism.gov.in	Mr. Munish Kapoor 921640044 6 haryanatourism@gmail.com	HTC-2024/Leasing /M Mela/02
II.	HARYANA TOURISM CORPORATION LIMITED	Leasing of Space of Setting up a Food Stall during 31 st Mango Mela, 2024 at Pinjore	Start Date/Time 21.06.2024 At 9:00 A.M. End Date 26.06.2024 Upto 5.00 PM	EMD: 0.50 lac	haryanaturism.gov.in	Mr. Munish Kapoor 921640044 6 haryanatourism@gmail.com	HTC-2024/Leasing /M Mela/02

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Key information

Date of publication of tender	21 st June, 2024 at 9:00 AM
Download start date & time of e-tender document	21 st June, 2024 at 9:00 AM
Tender submission end date & time (Online)	26 th June, 2024 Upto 05.00 PM
Venue of Submission of Technical Bid	Managing Director, Haryana Tourism Corporation SCO 17-19, Sector 17-B, Chandigarh-160017
Opening of Technical Bid	27 th June, 2024 at 9.00 AM
Venue for opening of Tender	Haryana Tourism Office SCO 17-19, Sector-17B, Chandigarh-160017

Schedule of Processing Fee, Tender Fee and EMD
(To be submitted Online as per the Procedure mentioned in
etenders.hry.nic.in)

Processing Fee to be charged by NIC (Non-refundable)	Rs.1000/-+ GST @18%= Rs. 1180/-
Tender Fee + GST @18% (Non-refundable)	Rs. 1000/- + GST @ 18%= Rs. 1180/-

Sr No.	Particulars	Earnest Money (Refundable)
1.	Leasing of space for Swings & Jhullas (Small Size)	0.50 lacs
2.	Leasing of Space of Setting up a Food Stall	0.50 lacs

Schedule of Reserve Price**(Figures in lacs)**

Sr. No.	Name of Activity	Reserve price + GST (18%)
1.	Leasing of space for Swings & Jhullas (Small Size).	3.90 lakhs
2.	Leasing of Space of Setting up a Food Stall	2.35 lakhs

PROCEDURE FOR Bidding

1. E-Tenders (**Online Bids**) are invited in two-tier system (Technical Bid and Financial Bid) from the Bidder/Tendering Company/Firm/Agency/Service provider for Providing various Services for 31st Mango Mela-2024 to be held from 5th to 7th July, 2024 at Yadavindra Gardens, Pinjore strictly on General Terms and Conditions and Specific Terms and conditions mentioned in Tender Document for the following activities:

Sr. No.	Particulars
1.	Leasing of space for Swings & Jhullas (Small Size)
2.	Leasing of Space of Setting up a Food Stall

1. The Bids shall be received electronically only through the website **etenders.hry.nic.in**.
2. Bid Document can be downloaded from the website of **<http://etenders.hry.nic.in>** or haryanaturism.gov.in
3. The Bidder/Tendering Company/Firm/Agency/Service provider shall have to submit their Bids (Technical Bid & Financial Bid) online in Electronic Format with Digital Signatures. For participation in the e-tendering process, the Bidder/Tendering Company/Firm/Agency/Service provider need to register themselves on **<http://etenders.hry.nic.in>**. On registration they will be provided with a User ID and a system generated password enabling them to submit their Bids online using Digital System Certificate(DSC).
4. The Bids shall be uploaded in Electronic Format on the website **<http://etenders.hry.nic.in>**. Scanned copies of Earnest Money Deposit, Document and Eligibility Documents shall also be uploaded alongwith with Technical Bid within prescribed time limit.
5. Processing Fees, Tender fees & EMD will be submitted online
6. The Agency has to produce the original documents as and when asked for by Haryana Tourism Corporation.

- The failure of the Agency to furnish the said original documents will entail summarily rejection of its tender.
7. Initially the technical bids will be opened electronically and the financial bid will be opened electronically only of Technically Qualified Bidder/Tendering Company/Firm/ Agency/Service provider as per the Technical Criteria mentioned in Tender Document.
 8. Earnest money deposited by the unsuccessful tenderers will be refunded. In the case of successful tenderer, earnest money will be converted in the form of Security Deposit and it will be forfeited in case the successful tenderer refuses to accept the award of contract or fails to complete the required formalities and fails to deliver the work assigned within the specified and permitted time. The security will be refunded only after the Mela is over provided there is no contravention in running of the contract and no violation of the terms and conditions of the contract.
 9. Instructions to Bidder/Tendering Company/Firm/Agency/ Service provider regarding e-tendering process:
 - a) Tenders are to be submitted in Physically Form also containing the Proof of Tender Fee, processing fee, EMD and Technical Bid only and are to be put up in Envelope to be superscribed as **“Tender for (Name of Activity) – “31st Mango Mela-2024”** and to be **addressed to the Managing Director, Haryana Tourism Corp. Ltd,**
 - b) Tenders without digital signatures will not be accepted by the Electronic Tendering system. Technical Bid will be accepted in physical form and Financial Bid will accepted ONLINE Only. and in case it has been submitted in the physical form it shall be rejected summarily.
 - c) Bids will be opened online as per time schedule mentioned above.
 - d) Before submission of online Bids, Bidder/Tendering Company/Firm/Agency/Service provider must

- ensure that scanned copies of all the necessary documents have been uploaded with the Bid.
- e) It will be mandatory for all the Bidder/Tendering Company/Firm/Agency/Service provider to upload all the documents mentioned under 'Tender Details' template
 - f) HTC will not be responsible for any delay in online submission of the Bids due to any reason whatsoever.
10. **The Start/End date for downloading e-tender, submission of e-Tender (Online), Financial Bid (Online) and opening of Technical bid is as per the details mentioned in "Key Information"**
 11. The server time indicated in the Bid Management window on the e-procurement website **<http://etenders.hry.nic.in>** will be the time by which the bid submission activity will be allowed till the permissible date and time schedule in the bidding. Once the bid submission period is over, the Bidder/Tendering Company/Firm/Agency/Service provider cannot submit their bid. Bidder/Tendering Company/Firm/Agency/Service provider has to start the Bid Submission well in advance so that the submission process is completed within the scheduled period, failing which it shall be the Bidder/Tendering Company/Firm/Agency/Service provider responsibility.
 12. Tender shall be uploaded as per guidelines indicated in e-procurement portal i.e. **<http://etenders.hry.nic.in>**. The prospective Bidder/Tendering Company/Firm/Agency/Service provider are expected to examine all **General Terms & conditions and Specific Terms and Conditions mentioned in Tender document as well as amendment issued during the Tender process**. Failure to furnish all information/documents as asked for in the bid document or submission of a bid not substantially responsive to the bid document in every respect will be at Bidder/Tendering Company/Firm/Agency/Service provider risk and may result in rejection of its bid.
 13. The bids are required to be uploaded as per the guidelines

indicated for e-procurement as given on website <http://etenders.hry.nic.in>. The validity of the bid will be for a period of 90 days from the date of opening of bids or for an otherwise specified time.

14. The prospective Bidder/Tendering Company/Firm/ Agency/ Service provider are required to quote for all the items given in the Financial Bid and the tender will be awarded to the overall lowest Bidder/Tendering Company/Firm/ Agency/ Service provider those are eligible as per criteria mentioned in Tender Document
15. In order to participate in the tender, the Bidder/Tendering Company/Firm/Agency/Service provider has to register with e-tendering service providers <http://etenders.hry.nic.in>. The prospective Bidder/Tendering Company/Firm/ Agency/ Service provider is requested to contact Haryana Tourism for any query/ process regarding e-tendering. Contact Managing Director, Haryana Tourism Corporation. Tel : 0172-2702955-57 (Chandigarh), (Pinjore) or Mob: 9216400446, 9417173033
16. The rates are to be quoted in INR (Indian Rupees only).
17. All the documents submitted should be digitally signed as per e-tender requirement.
18. The Bidder/Tendering Company/Firm/Agency/Service provider are required to have Class-3 digital signature certificates from the authorized digital signature issuance company.
19. Conditional tenders will be rejected.
20. Haryana Tourism reserves the right to cancel any or all Bids without assigning any reason or split the order in more than one parties.

SECTION-I
ELIGIBILITY CRITERIA FOR Bidder/Tendering
Company/Firm/Agency/Service provider

1. The Bidder/Tendering Company/Firm/Agency/Service provider should be Proprietorship Firm/Company/Cooperative Society registered under Central Act/Act of Haryana/Companies Act, 2013 or Indian Partnership Act. 1932.
2. Must be registered with relevant copies of registration:
 - a) Income Tax Department. (having PAN number)
 - b) GST
3. The Bidder should not have been blacklisted by any Government/ Semi-Government Department or PSU/ Institution / corporation / federation and not connected to any firm who has been so blacklisted in the past five years. An affidavit in this regard duly certified by the Bidder should be submitted.

**TEHCNICAL BID FORMAT for Bidder/Tendering
Company/Firm/Agency/Service provider**
(Bidder should upload the technical Bid alongwith annexure as per the Technical Bid Format ONLY (Sequentially) in One PDF file or zip/rar format clearly mentioning the Annexures enclosed). If there is more than one document, they can be clubbed together and can be provided in the requested format.)

S.No.	Particulars	Details
1.	Name of the Bidder/Tendering Company/ Firm/Agency/Service provider	
2.	Full Address of Office with Proof	
a)	Telephone No. & Mobile No.	
b)	Fax No.	
c)	Email address	
d)	Website (if any)	
3.	Detail of Contact Person	
a)	Name of Contact Person	
b)	Mobile Number of Contact Person	
	Passport/Adhaar Card/Driving License/ Voter Card Number (any One)- Attach Documentary Proof	
4.	Whether Proprietorship/Partnership/ Private Limited/ Limited or any other (Documentary evidence should be attached as Proof)	
5.	Valid PAN No. & Year (Documentary evidence should be attached as Proof)	
6.	Valid Goods & Service Tax Registration No. & Year (Documentary evidence should be attached as Proof) The bidder will have to obtain provisional GST No. of Haryana for Providing the Services during the Mela	
7.	The Bidder should not have been blacklisted by any Government/ Semi-	

S.No.	Particulars	Details
	Government Department or PSU/ Institution / corporation / federation and not connected to any firm who has been so blacklisted in the past five years. An affidavit in this regard duly certified by the Bidder should be submitted.	

I/We hereby declare and certify as under:-

1. That I/We have gone through the tender documents read and understood all the Terms and Conditions and therefore, agree to abide by the same.
2. That I/We have gone through the tender documents containing the scope of work, quantity, specifications, general terms and conditions and the specific terms and conditions mentioned at the bottom of each individual item in the enclosed schedule.
3. The company has technical & financial resources to provide services & have a contingency plan to meet manpower/ equipment requirement in Fairs/Festivals/Events etc.
4. The company abides by the prevailing Labour laws, statutory obligations & Law of land.
5. That, I /We understood that Initially Technical Bid will be opened and short listing will be made on the basis of Technical eligibility criteria. Financial bid of only those applicants will be opened who will be found technically qualified as per Technical eligibility criteria given in the tender document.
6. It is further certified that the submitted tender is unconditional and strictly as per the schedule.

Signature of the authorized representative
Name (in Capital letters)
Seal of the Bidder/Tendering Company/
Firm/Agency/Service provider

TENDER PROCESSING AND EVALUATION

The Section of Bidder will be on the basis of H-1 of those Bidder/Tendering Company/Firm/Agency those have qualified Eligibility Criteria.

**IV
Scope of Work**

I	Leasing of Space for Swings & Jhulla (Small Size)
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Scope of work

Period of Leasing	5th to 14th July, 2024
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Reserve Price	Rs. 3.90 lacs + GST
Location	Outside Pinjore Garden near Main Gate

Specific Terms and conditions:-

1. The Agency will be responsible for the safety and security of the Swings/ machines.
2. **Any causality and any injury will be the responsibility of the Agency.**
3. The agency is to make own arrangements for electricity for the machines required if any.
4. The agency will be responsible for the erection, installation and removal of the rides / swings.

**Signature of the authorized representative
Name (in Capital letters)
Seal of the Agency/Service Provider**

II	Leasing of Space of Setting up a Food Stall
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Period of Leasing	5th to 7th July 2024.
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Reserve Price - Rs. 2.35 lacs + GST

Haryana Tourism intends to lease out the space at 2nd Terrace on the left side with the erection of Stall of size 30' x 10' of 8 Nos. of Stalls.

The agency can sell the suggestive Veg and Non Veg Items as per the details given below:-

Chaats	bhel puri, sev puri, golgappe, dahipuri, chole tikki, aloo tikki, masala corn, dahi papdi, raj kachori, dahi vada, aamras puri
SNACKS	vada pav, dabeli, sprial potato, samosa, kachori, sandwhich, garlic bread, burger, franky, homemade pizza, Manchurian, chicken lollipop, chicken nugget, popcorn, maggi, bhurji/omlet, nachos, tacos, fries, momos, soya chaap, tandoori starters, onion rings, poha, uppe, pakode.
MAIN COURSE	pav bhaji, dosa, uttapam, idli-vada, pasta, noodles, kadi chawal, rajma chawal, chole bhature, kulche chole, paratha, veg/ nonveg thali
DESSERTS	kulfi, gola, jalebi, waffles, falooda, aamras
BEVEREGES	tea, coffee, milkshake, juice, thandai, lemonade, aam panna, water bottle on mrp, cold driks on mrp
Non Veg	Non Veg items except pork.

Note:- Any more items other than above may be introduced subject to the approval of authority.

General Terms and Conditions

1. Each activity/job has to be provided and made operational strictly as per specifications and schedule.
2. No subletting will be permitted.
3. The tenderer must give rates as per the proforma of Financial Bid including the applicable Taxes, EPF, ESI etc. separately.
4. **The rates can be negotiated with the Lowest Bidder, if necessary.**
5. If Tenderer/service provider fails to supply the ordered quantity or fails to make the services fully operational as per the requirements, specifications and time schedule all the equipments lying at site will be confiscated and alternate arrangement will be made at the risk and cost of the Tenderer. Further, the EMD alongwith security deposit, if any, will also be forfeited. The said firm will also be blacklisted.
6. Every Service Provider will supply a list before start of the mela, of its team members/employees showing their names, addresses and photographs for the purpose of issue of photo identity cards as well as for Police Verification. No substitution of the employees will be allowed except in emergent cases and that too with the prior approval of management in writing. Further, a list of its employees as well as the substituted/changed employees to be deputed for the Mela duty, showing their names, addresses and photographs has to be supplied for the purpose of Police Verification.
7. The Agency/Service provider will solely be responsible for maintaining the proper record of employees/persons provided for various activities for the Mela and for payment of all emoluments/wages as per the statutory requirement/labour laws. The HTC will not be responsible for payment of the wages and compensation etc., if any, to the manpower deployed by the Service provider.
8. The rates will remain valid till the Mela is over.
9. The Agency/Service provider will pay all taxes and levies in force at present or that may be levied by the appropriate authorities at any time during the license period and the Licensor will not bear any liability on this account.
10. That any dispute arising out of these terms and conditions will be referred to the sole arbitration of the Managing Director,

Haryana Tourism who may himself act as Arbitrator or appoint any serving or retired officer or any other person to act as Arbitrator on his/her behalf. The proceedings before the Arbitrator will be governed by the provisions of the Arbitration & Conciliation Act-1996, as amended from time to time. The appointment of any person as Arbitrator will not be invalidated merely on the ground of his being associated with Licensor as one of its Officers in any capacity whatsoever. However, all disputes will be subjected to the jurisdiction of the local courts or the courts situated at Panchkula.

11. Incomplete, conditional tender and the tenders without EMD in specified mode are liable to be rejected out rightly.
12. 15-20% extra work on total bill will be compensated/ borne by the firm without any charges.
13. The HTC reserves the right to increase or decrease the scope of work and quantities may vary from time to time as per the instructions given by the authorities.
14. Each activity/job has to be provided and made operational as per specifications and schedule.
15. Smoking, consumption of liquor, and chewing of tobacco etc. by the staff of the service providers are totally banned.
16. That the Service Provider/Agency will engage trained staff for the conduct of business and will bear their salaries/wages etc and will ensure due compliance of the applicable Labour Laws and other applicable laws. The said staff has to be courteous and well mannered with the customers/ visitors. The Service Provider/Agency will be fully responsible for the conduct and behavior of his employees and loss of reputation or property if caused by the nuisance created by the licensee or his employees in relation to the running of business and dealing with customers the same will be indemnified by the licensee to the licensor. Child labour will not be permitted.

Note: The management reserves the right to accept or reject any one or all the tenders, without assigning any reason.

Annexure “A”**Affidavit/Declaration**

Attested across front Photograph of the applicant

Name of ACTIVITY

(ON A NON-JUDICIAL STAMP PAPER WORTH Rs. 10/-)

I/We.....S/o.....

R/o.....do

hereby declare and affirm as under:

1. That..... (Name of Firm/Company has not been blacklisted/debarred by any Govt. Department OR any other autonomous body.
2. That none of the Partner (s) Sole Proprietor or Director(s) have ever been associated with any Firm/Company/ which has ever been blacklisted/debarred by any Govt. Department or any autonomous body.
3. That none of the Partner(s) Sole Proprietor or Director(s) have ever been convicted of an economic offence.
4. That no criminal cases are registered or pending against any of the Partner(s) Sole Proprietor OR Director(s).
5. That I/We will not do any other work/activity other than specified by SKMA/HTC as envisaged in the Tender Document.

Dated:**DEPONENT**

Place

VERIFICATION:

Verified that the above contents of the affidavit are true to the best of my/our knowledge and belief and nothing has been concealed therein.

Dated:**DEPONENT**